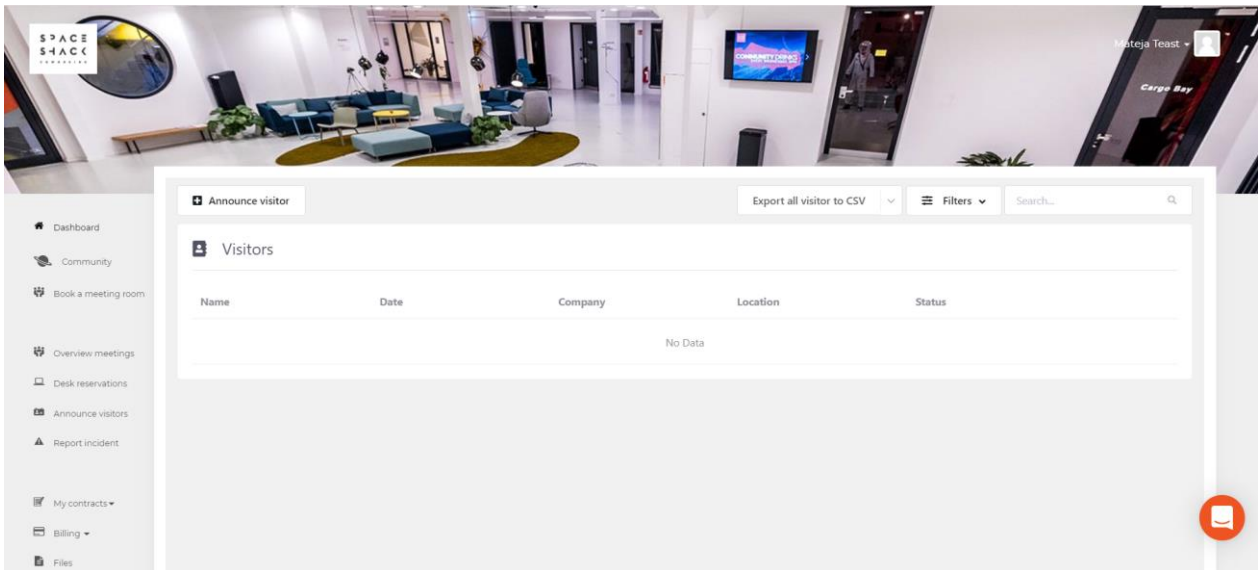


SPACE SHACK

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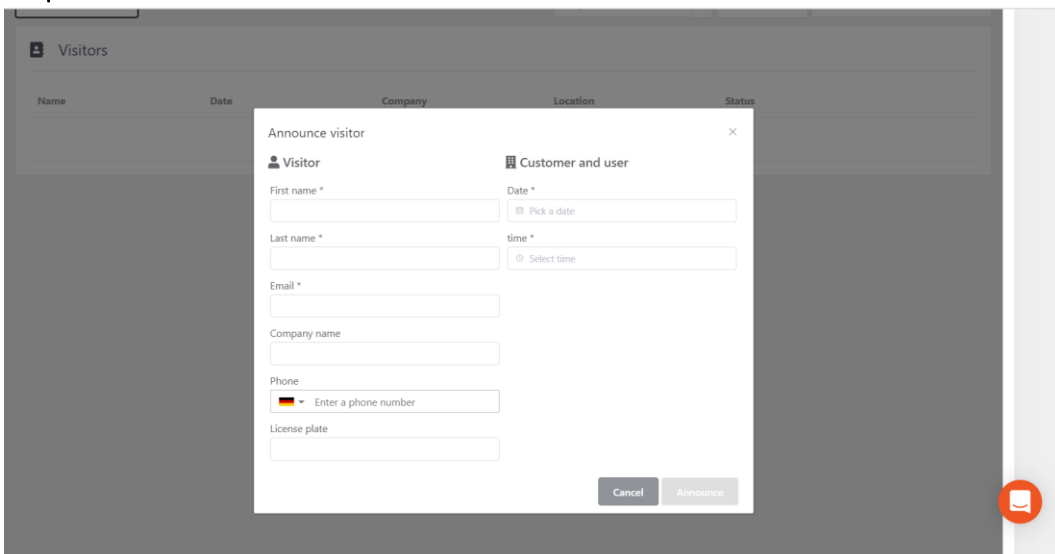
How to announce a visitor in the web app

Step 1 of 3: Log into Zapfloor and click on ANNOUNCE VISITORS



Step 2 of 3: Click on the button “+ Announce Visitor”

Step 3 of 3: Fill out the details and the visitor information



> Click on “Announce”

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