



Akazien Campus GmbH - Akazienstraße 3a - 10823 Berlin

Privacy Policy Space Shack.com

§ 1 Information about the collection of personal data

(1) We hereby inform you about the collection of personal data when using our website. Personal data are all data that allow conclusions to be drawn about your person, e.g., name, address, e-mail address, user behaviour.

(2) The responsible party within the meaning of Article 4 (7) of the EU General Data Protection Regulation (hereinafter: GDPR) is: Akazien Campus GmbH, Akazienstraße 3a, 10823 Berlin, Germany, Managing Director: Ben Lorenz (see also our imprint). You can reach our data protection officer Ben Lorenz at [Datenschutz@space-shack.com] or our postal address with the addition "to the data protection officer".

(3) If you contact us by e-mail or via an online contact form, the data you provide (e.g., your e-mail address, your name, and your telephone number, if applicable) will be stored by us in order to process your request or answer your questions. We delete the data generated in this way as soon as further storage is no longer necessary or restrict processing if there are legal obligations to retain data. We will not pass on the data to third parties without your consent. The processing of the data is based on Art. 6 (1) lit. b GDPR if your request is related to the performance of a contract or is necessary for the implementation of pre-contractual measures. In other cases, the processing is based on our legitimate interest in effectively processing the enquiries directed to us (Art. 6 para. 1 lit. f GDPR) or on your consent (Art. 6 para. 1 lit. a GDPR) if this has been requested.

(4) If we cooperate with external service providers for individual functions of our offer or would like to use your data for advertising purposes, we will inform you in detail about the respective processes below. In doing so, we will also state the defined criteria for the storage period.

§ 2 Your rights

You have the following rights regarding your personal data. You can contact us, among others, via the contact details listed under § 1 para. 2 to exercise these rights.

(1) Right to object (Art. 7 GDPR)

If we process your personal data for the purpose of direct marketing, you have the right to object at any time with future effect to the processing of personal data relating to you for the purpose of such marketing; this also applies to profiling insofar as it relates to such direct marketing.

You also have the right to object at any time with future effect to the processing of personal data relating to you which is carried out in accordance with Article 6 (1) sentence 1 lit. e or f GDPR on grounds arising from your particular situation; this also applies to profiling based on these provisions. You can exercise the right of objection free of charge.

(2) Right to information (Art. 15 GDPR)

You have the right to request confirmation from us at any time as to whether data relating to you is being processed and, where applicable, to information regarding this personal data and to the further information referred to in Art. 15 GDPR.

(3) Right of rectification (Art. 16 GDPR)

You have the right to request that we correct any inaccurate personal data relating to you without undue delay (Art. 16 GDPR). Taking into account the purposes of the processing, you have the right to request the completion of incomplete personal data - also by means of a supplementary declaration.

(4) Right to erasure (or "right to be forgotten") (Art. 17 GDPR).

You have the right to demand that we delete the personal data concerning you without delay, provided that one of the reasons stated in Art. 17 (1) GDPR applies and the processing is not necessary for one of the purposes regulated in Art. 17 (3) GDPR.

(5) Right to restriction of processing (Art. 18 GDPR)

You may also request a restriction in the processing of your personal data if one of the conditions regulated in Art. 18(1)(a) to (d) GDPR is met.

(6) Right to data portability (Art. 20 GDPR)

Under the conditions set out in Art. 20 (1) GDPR, you have the right to receive the personal data concerning you, that you have transmitted to us in a structured, common and machine-readable format. You also have the right to transfer this data to another controller without hindrance from us. When exercising the right to data portability, you have a right to have the personal data transferred directly from us to the other responsible party, insofar as this is technically feasible.

(7) Right of withdrawal in case of consent (Art. 7 GDPR)

If the processing is based on your consent, you have the right to revoke the consent once given at any time. This does not subsequently affect the lawfulness of the processing carried out between consent and its revocation.

(8) Right of appeal (Art. 77 GDPR)

You have a right of appeal to the supervisory authority responsible for our company. The supervisory authority responsible for our company is:

Berliner Beauftragte für Datenschutz und Informationsfreiheit Friedrichstr. 219, 10969 Berlin
Phone: 030 13889-0, Telefax: 030 2155050, E-Mail: mailbox@datenschutz-berlin.de

§ 3 Collection of personal data when visiting our website

(1) When using the website for information purposes only, i.e., if you do not register or otherwise transmit information to us, we automatically collect only the personal data that your browser

transmits to our server. This is the following data, which is technically necessary for us to display our website to you and to ensure stability and security (legal basis is Art. 6 para. 1 p. 1 lit. f GDPR):

- IP address
- Date and time of the request
- Time zone difference to Greenwich Mean Time (GMT)
- Content of the request (specific page)
- Access status/HTTP status code
- Amount of data transferred in each case
- Website from which the request came
- Browser
- Operating system and its interface
- Language and version of the browser software.

(2) In addition to the above-mentioned data, cookies are stored on your computer when you use our website. These are small text files which are stored on your hard drive, in relation to the browser you are using, and which provide the party setting the cookie (in this case us) with certain information. Cookies cannot execute programmes or transfer viruses to your computer. They serve to make the Internet offer more user-friendly and effective overall.

(3) Use of cookies:

(a) This website uses the following types of cookies, the scope and functionality of which are explained below:

- Transient cookies (for this purpose b)
- Persistent cookies (see c).

b) Transient cookies are automatically deleted when you close the browser. These include, in particular, session cookies. These store a so-called session ID, with which various requests from your browser can be assigned to the joint session. This enables your computer to be recognised when you return to our website. The session cookies are deleted when you log out or close the browser.

c) Persistent cookies are automatically deleted after a specified period of time, which may differ depending on the cookie. You can delete the cookies in the security settings of your browser at any time.

d) You can configure your browser settings according to your preferences and, for example, refuse to accept third-party cookies or all cookies. Please note that you may not be able to use all functions of this website.

e) We use cookies to identify you for subsequent visits if you have an account with us. Otherwise, you would have to log in again for each visit.

§ 4 Further functions and offers on our website

(1) In addition to the purely informational use of our website, we offer various services that you can use if you are interested. For this purpose, you will usually have to provide further personal data which we use to provide the respective service and for which the above mentioned data processing principles apply.

(2) Personal data is processed when you use the following services: Download of the Zapfloor App, Download of the Space Shack App, Download of the Salto KS App.

(3) In some cases, we use external service providers to process your data. These have been carefully selected and commissioned by us, are bound by our instructions, and are regularly monitored.

(4) Furthermore, we may pass on your personal data to third parties if we offer promotions, competitions, contracts, or similar services together with partners. You will receive more detailed information on this when you provide your personal data or below in the description of the offer.

(5) If our service providers or partners are based in a country outside the European Economic Area (EEA), we will inform you about the consequences of this in the description of the offer.

§ 5 Use of our online booking function

(1) If you wish to make a booking via our website, it is necessary for the conclusion of the contract that you provide your personal data, which we require for the processing of your order. Mandatory information required for the processing of contracts is marked separately, other information is voluntary. We process the data you provide to process your order. For this purpose, we may pass on your payment data to our house bank. The legal basis for this is Art. 6 para. 1 p. 1 lit. b GDPR.

You can voluntarily create a customer account, which allows us to store your data for future purchases. When you create an account, the data you provide will be stored revocably. You can always delete all further data, including your user account, in the customer area.

We may also process the data you provide to inform you about other interesting offers or to send you e-mails with technical information.

(2) Your information will be stored in our customer relationship management system ("CRM system"). We use the CRM system "Zapfloor" of the provider zapfloor.com, (ZAPFLOOR BVBA, Astweg 2, 2550 KONTICH, Belgium, BE 0639.786.759 // Data Processor/Zapfloor Wouter Schoofs/Chief Technology Officer wouter@zapfloorhq.com +32 474 39 92 37) based on our legitimate interests (efficient and fast processing of user requests). A contract has been concluded with Zapfloor, which includes so-called standard contractual clauses. These guarantee Zapfloor's compliance with data protection standards under EU law.

(3) When booking workstations, meeting rooms or a trial day online, the first and last name, photo of the face, telephone number, email address, job description and credit card information of the person making the booking are transmitted to Space Shack and Zapfloor for processing the booking request.

(4) Due to commercial and tax law requirements, we are obliged to store your address, payment, and order data for a period of ten years. However, we restrict processing after two years, i.e., your data is only used to comply with legal obligations.

(5) To prevent unauthorised access by third parties to your personal data, in particular financial data, the ordering process is encrypted using TLS technology.

§ 6 Use of analysis tools

a) Google Analytics

(1) This website uses the "Google Analytics" service, which is offered by Google Inc. (1600 Amphitheatre Parkway Mountain View, CA 94043, USA) to analyse website usage by users. The service uses "cookies" - text files that are stored on your terminal device. The information collected by the cookies is usually sent to a Google server in the USA and stored there.

(2) IP anonymisation is used on this website. The IP address of the user is shortened within the member states of the EU and the European Economic Area. This shortening eliminates the personal reference of your IP address. Under the terms of the data sharing agreement that the website operators have concluded with Google Inc. Google Inc., uses the information collected to evaluate website usage and website activity and to provide services related to internet usage.

(3) You have the option of preventing the cookie from being stored on your device by making the appropriate settings in your browser. It is not guaranteed that you will be able to access all functions of this website without restrictions if your browser does not allow cookies.

(4) Furthermore, you can use a browser plug-in to prevent the information collected by cookies (including your IP address) from being sent to and used by Google Inc. The following link will take you to the corresponding plugin: <https://tools.google.com/dlpage/gaoptout?hl=en>

(5) Here you will find further information on data use by Google Inc.:
<https://support.google.com/analytics/answer/6004245?hl=en>

b) Google Tag Manager

(1) This website uses the Google Tag Manager. Through this service, website tags can be managed via an interface. The Google Tool Manager only implements tags. This means that no cookies are used, and no personal data is collected.

(2) The Google Tool Manager triggers other tags, which in turn may collect data. However, the Google Tag Manager does not access this data. If a deactivation has been made at domain or cookie level, it remains in place for all tracking tags, insofar as these are implemented with the Google Tag Manager.

§ 7 Use of social media plugins

(1) In addition to this website, we maintain presences in various social media, which you can access via corresponding buttons on this website. When you visit such a presence, personal data may be transmitted to the provider of the social network.

(2) User data may also be transmitted to a server in a third country and thus processed outside the European Union.

(3) In addition to the storage of the data, specifically entered by you in this social medium, further information may also be processed by the provider of the social network.

(4) In addition, the provider of the respective social network may process certain data of the computer system from which you visit it - for example, your IP address, the processor type, and browser version used, including plug-ins.

(5) If you are logged in with your personal user account of the respective network while visiting such a website, this network can assign the visit to this account.

(6) The scope and purpose of the data collection by the respective medium as well as the further processing of your data there as well as your rights in this regard can be found in the respective provisions of the respective responsible party, e.g., under:

Facebook (Facebook, Inc., 1 Hacker Way, Menlo Park, CA 94025, USA):

- For fan pages: agreement on joint processing of personal data (Art. 26 para. 1 GDPR)
https://www.facebook.com/legal/terms/page_controller_addendum
- Facebook privacy policy: <https://www.facebook.com/about/privacy>
 - Opt-out option: <https://www.facebook.com/settings?tab=ads> and
<http://www.youronlinechoices.com/de>

Google and YouTube (Google LLC, 1600 Amphitheatre Parkway, Mountain View, CA 94043, USA):

- Privacy policy: <https://policies.google.com/privacy>
- Opt-out option: <https://adssettings.google.com/authenticated>

Instagram (Instagram Inc., 1601 Willow Road, Menlo Park, CA, 94025, USA)

- Privacy policy and opt-out option: <https://help.instagram.com/155833707900388>

LinkedIn (LinkedIn Ireland Unlimited Company, Wilton Place, Dublin 2, Ireland)

- Privacy policy: <https://www.linkedin.com/legal/privacy-policy>
- Cookie policy: <https://www.linkedin.com/legal/cookie-policy>

Twitter (Twitter Inc., 1355 Market Street, Suite 900, San Francisco, CA 94103, USA):

- Privacy Policy <https://twitter.com/de/privacy>
- Opt-out option: <https://twitter.com/personalization>

§ 8 Information on data transfer to the USA

Among other things, tools from companies based in the USA are integrated on our website. If these tools are active, your personal data may be transferred to the US servers of the respective companies. We would like to point out that the USA is not a safe third country in the sense of EU data protection law. US companies are obliged to hand over personal data to security authorities without you as a data subject being able to take legal action against this. It can therefore not be ruled out that US authorities (e.g., intelligence services) process, evaluate and permanently store your data located on US servers for monitoring purposes. We have no influence on these processing activities.

§ 9 Hosting

The Space-Shack website (www.space-shack.com) is hosted by an external service provider:

1&1 IONOS SE:

Deutschland:

1&1 IONOS SE

Elgendorfer Str. 57

56410 Montabaur

Status: June 2021